

CRDM Committee Meeting Notes

Thursday, May 23, 2013 / 1:00 pm – 2:00 pm / GSB 122C

Meeting Notes

Attended:

Melissa Rockwell-Hopkins	Sameer Kapileshwari
Jonathan Thurston	Jim Norcom
Shannon Jones	David Johnson
Camille Porter	George Rea
Truman Glenn	Brittane Adams

Not in attendance:

Craig Ness
Mike Yancey
Dr. Randall T. Lee
Cris Milligan
Malcolm Davis
David Laws

Guests/Funding Requests:

1. Bobby Galvan & Zagui Paredes – Technology Restroom Upgrades (Additional Funding)
2. Bobby Galvan & Zagui Paredes – Technology Annex Corridor Ceiling Replacement
3. Michael Burriello & Paul Brokkin – Fountain Renewal
4. Bobby Galvan – Optometry Façade Repairs Update
5. Barry Simmons – FY13 Fire Life Safety Project Updates
6. Michael Wheeler – FY13 Infrastructure Project Updates

CRDM Reports:

New projects funded as of 5/13/13 (reference CRDM New Project Log as of 05/14/13) as well CRDM balance report as of 05/14/13. Current CRDM balance available for funding is \$674K, as \$1.3M is being held in reserve for known needs.

Technology Restroom Upgrades (Additional Funding)

Bobby Galvan, Project Manager and College of Technology representative, Zagui Paredes, previously requested funding for the removal and replacement of existing fixtures, toilet accessories, toilet partitions, VCT and ceramic floor and wall tile; in the amount of \$139,920. A PowerPoint presentation providing a history of the building and restroom snapshots was presented, in which an additional \$80,454 was requested for material and labor to provide general refresh at all public restrooms. CRDM committee unanimously approved construction phase and up to \$100k in additional project funding for this project.

Technology Annex Corridor Ceiling Replacement

Bobby Galvan, Project Manager and Technology representative, Zagui Paredes, also presented a funding request in the amount of \$53,939.16 for the demolition of the existing ceiling system and the light fixtures. A PowerPoint presentation provided a history of building and ceiling system snapshots. Technology Department requested that 50% of the estimated project cost be funded through CRDM funds, however the CRDM committee unanimously approved to fully fund this project.

Fountain Renewal

Michael Burriello, Assistant Director, Utility & Technical Services, presented a funding request in the amount of \$83,422 for the installation and replacement of 33 additional bottle filling stations around campus. A PowerPoint presentation provided information of the bottle filling stations and cost benefit was presented. CRDM committee unanimously approved actual project funding for this project.

Optometry Façade Repairs

Bobby Galvan, Project Manager presented for David Laws, Project Manager for the Optometry Façade project in his absence, the current project updates. Repairs to date consist of removal of brick veneer to replace sheathing, stabilization the foundation with new piers, installation of new exterior sheathing –

Awaiting Asbestos Removal, and reinstall of brick veneer once asbestos is removed. Initial project budget approved by CRDM Committee 10/25/12 is \$1,014,885. The current estimated project cost for materials and labor to provide structural foundation repairs are \$894,259. A PowerPoint presentation was presented and will be posted to the CRDM website.

FY13 Fire Life Safety Projects

Barry Simmons, Project Manager, presented the current completed, funded, unfunded, and future project updates/violations. For FY13 to date CRDM has funded \$1,389,054.04 projects that have been completed and \$197,800.24 funded. A PowerPoint presentation was presented and will be posted to the CRDM website of the current list of unfunded and future funding needs. Future needs have not been assessed yet to determine if and how much CRDM funds will be used.

FY13 Infrastructure Projects

Michael Wheeler, Senior Project Manager, Utility & Technical Services, provided a PowerPoint presentation on completed Infrastructure plans to date. Also addressed were critical needs identified for each area of Utility & Technical Services. A 2-year Program Plan was written as part of the integrated infrastructure plan. The PowerPoint presentation will be posted to the CRDM website.

ACTION ITEMS

- An email was sent out to the Committee Members on Friday, May 10, 2013 requesting their review and input.
 1. CRDM Annual Report due Friday, May 24, 2013.
 2. Capital Renewal Policy is the 1st renewal program policy the University of Houston has ever had. All updates for final draft due Tuesday, May 28, 2013.

NEXT MEETING:

Thursday, June 27, 2013 / 2:00 pm – 3:00 pm / GSB 122C

Standing Agenda Items

1. CRDM Report Expenditure Update – Melissa Rockwell-Hopkins & George Rea
2. New CRDM Requests
3. Program Update
 - a. FY13 Fire Life Safety Projects – Barry Simmons
 - b. FY13 Infrastructure Projects – Mike Wheeler